



Request for Student Records

PARENTS: Complete all information below and return this form to your Guidance office or Main Office.

Applying for Grade _____

Applicant's Full Legal Name _____

Home Address _____

City _____ State _____ Zip _____

Current School _____

Address _____

Phone # (_____) _____ Principal/Headmaster _____

Parents: Please check if your child has any special educational needs identified in the following report:

_____ IEP or ISP	_____ 504
_____ Resource Room	_____ Other _____

Parent Signature: _____

For office use only:

Guidance Department:

The student named above is applying for admission to Donovan Catholic. Please forward the following materials:

- Report Cards – current report card and report cards for the two previous years
- Standardized test scores
- Attendance and Discipline Records
- Special Needs Documentation as noted above by the parent

Thank you in advance for your assistance. Please feel free to contact me if you have any questions.

Please mail information to:

Donovan Catholic
711 Hooper Avenue
Toms River, NJ 08753
ATTN: Tara Mulligan, Registrar
732-349-8801 ext: 2426