



DONOVAN CATHOLIC
— IT MAKES A DIFFERENCE —

711 Hooper Ave., Toms River, NJ 08753

The high school community of Donovan Catholic educates its students to live their faith, respect and serve others in a global society, and pursue academic excellence in a College preparatory environment.

Donovan Catholic High School
in Toms River is seeking a qualified applicant

**Full Time Guidance Counselor
2021-2022 School Year**

Ideal Candidate will:

- Possess a NJ School Personnel Service Certification or NJ School Counselor Certification
- Maintain a student counseling caseload of approximately 250-300 students, developing and maintaining a counseling relationship with each student over four years
- Provide educational, career and personal counseling, both individually and in group sessions
- Coordinate guidance department related services and programs in addition to counseling responsibilities, such as College Board test coordinator
- Serve on the Crisis Team, and directly support Student Assistance Committee efforts
- Report directly to Guidance Director regarding Guidance Department and school-wide policies, procedures and administrative actions
- Proficient in Naviance and Genesis
- Some summer work required

Mail, email or fax resumes, cover letter and application to:

Dr. Gere

Donovan Catholic
711 Hooper Avenue
Toms River, NJ 08753

E-mail: egere@donovancatholic.org

FAX: 732-349-8956

Visit our homepage at: <http://www.donovancatholic.org>