



Request for Student Records

PARENTS: Complete all information below and return this form to your Guidance office.

Applying for Grade _____

Applicant's Full Legal Name _____

Home Address _____

City _____ State _____ Zip _____

Current School _____

Address _____

Phone # (_____) _____ Principal/Headmaster _____

Parents: Please check if your child has any special educational needs identified in the following report:

_____ IEP or ISP _____ 504
_____ Resource Room _____ Other _____

Parent Signature: _____

For office use only:

Guidance Department:

The student named above is applying for admission to Donovan Catholic. Please forward the following materials:

- Report Cards – current report card and report cards for the two previous years
- Standardized test scores
- Attendance and Discipline Records
- Special Needs Documentation as noted above by the parent
- Health Form Copy of State Form A-45

Thank you in advance for your assistance. Please feel free to contact me if you have any questions.

Donovan Catholic Admissions
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732-349-8801 Ext. 2426